



Key Features

- Mobile Catalog Shopping & Approvals
- Enterprise Purchase Order Management
- Powerful Receiving Capabilities
- Multi-Currency & Multi-Language
- Dynamic Rule Engine & Approval Workflow
- Ad Hoc Approvals
- Advanced Optical Character Recognition (OCR)

- Extensive Project & Job Cost Capabilities
- Flexible Vendor Approval
- Effective Request for Quote
- Sophisticated Audit Capabilities
- Flexible GL Distributions
- Advanced Budgeting Engine
- PunchOut Capabilities
- Guided Buying Catalogs
- Inventory & Materials Management
- Powerful Tax Engine
- Questionnaire Capabilities
- Comprehensive Status Monitoring
- AP Automation
- Vendor Invoice Portal
- Centralized Invoice Matching
- Powerful Vendor Contract Management



Travel & Expense



Key Features

- Mobile Expense Entry & Approvals
- Advanced Optical Character Recognition (OCR)
- In-line Receipt Attachment
- Intuitive Expense Type Engine
- Google Maps & Mileage Calculation Capabilities

- Mobile Travel Booking
- Policy Options & Per Diem Approvals
- Ad Hoc Approvals
- Easy Credit Card Assignment
- Real-Time Cash Advances and On-Account Balance
- Advanced Expense Split
- Powerful GL Distributions
- Attendee Tracking
- Powerful Tax Engine
- Filter-Based Controls Rule Engine
- Multi-Currency Options
- Robust Questionnaire Capabilities
- Comprehensive Status Monitoring
- Dynamic Rule Engine & Approval Workflow
- Travel Request & Pre-Approval Features
- Open Payment Capabilities – (Sunshine Act)
- Direct Connect Corporate Credit Card and Banking Integration
- Full Reporting, Audit, Duty of Care Capabilities



Requisition & Procurement

Mobile App Features



Request items for purchase, browse and shop company Catalogs, save items to cart, and submit items from anywhere, anytime!



Approve, disapprove, and process approval sessions directly from your mobile device



Works across multiple companies in WorkPlace Mobile App without logging in and out



Clear display of Mobile Requisitions details and approval status on the History screen



Seamless access to Paramount WorkPlace via secure On-The-Go web server



Create, submit, add attachments, and view status of expense entries and expense sheets anywhere, anytime!



Book travel in seconds, give pre-trip approval with in-policy options and per diems, view savings options, and more



Approve, disapprove, process approval sessions from your mobile device, even across multiple companies



Currency options, robust auto fill, type to search, Entry Assistant feature, Google maps integration



Clear display of Mobile Expense sheet status and expense line item details on History screen



Seamless access to Paramount WorkPlace via secure On-The-Go web server



NON-PROFIT



TELECOMMUNICATIONS



STATE & LOCAL
GOVERNMENT



TECHNOLOGY



PROFESSIONAL
SPORTS



EDUCATION



HOSPITALITY



PUBLIC TRANSPORT



UTILITIES



GAMING + CASINOS



PROFESSIONAL
SERVICES



AGRICULTURE



LIFE SCIENCE



PHARMACEUTICALS